

## Session 02

### Working with your Management Action Plan (MAP)

This learning unit aims at helping the participants to establish, document, implement and improve facility's environmental management system. Enable participants to develop a process for dealing with actual and potential non-conformities or non-compliance.

The implementation of this session will require about 30 -35 minutes.

#### **Learning outcomes**

At the end of this session, the participants will be able to

1. understand the link between on-site assessment and a Management Action Plan (MAP)
2. develop the Management Action Plan for facility
3. use the Management Action Plan as a tool to drive change towards environmentally-friendly production.
4. improve facility's environmental system

#### **Training materials required**

<b>Presentations</b>	<b>Handouts/Worksheets</b>	<b>Reading</b>
02 Working with your MAP	Workbook Day 1: Session 2	REMC Company Handbook – sections 5.1 and 5.2

#### **Session plan**

<b>Time in min</b>	<b>Content/Activity</b>	<b>Reference/Material</b>
5	Introduction <ul style="list-style-type: none"><li>• Present learning outcomes and overview of the session</li></ul>	<i>Present 02 Working with your MAP, slides 1 – 3</i>
10	Exercise – MAP <ul style="list-style-type: none"><li>• What problems might occur if you are not improving your environmental management system? -Complete exercise in plenum or groups</li><li>• Every group/participant to feedback one key learning from this session</li></ul>	Workbook Day 1: Session 2 <i>Present 02 Working with your MAP, slide 4</i>
15	Presentation - Basic terms and concepts <ul style="list-style-type: none"><li>• Outline scope of assessing the chemical management system in facility</li><li>• Explain how the assessment questionnaire support to improve the situation at hand of the facility</li><li>• Explain methodologies to develop MAP for a facility</li></ul>	<i>Present 02 Working with your MAP, slides 5-12</i>
5	Closing <ul style="list-style-type: none"><li>• Q&amp;A</li><li>• Summarise key points of the session</li></ul>	<i>Present 02 Working with your MAP, slides 13-15</i>